

JANUARY 2017

Organization Kickoff Calendar

MONDAY

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

SAT/SUN

NOTES:

					1 <ul style="list-style-type: none"> Set up new calendar / planner Update contacts, birthdays, & anniversaries and business contacts. Sun = REST
2 <ul style="list-style-type: none"> Create / review yearly budget Create 1 – 2 weeks of meal plans, including shopping lists. 	3 <ul style="list-style-type: none"> Schedule all family medical & dental appointments for year Schedule 1 – 2 family activities or day trips per month 	4 <ul style="list-style-type: none"> Schedule all family vision appointments for year Purchase all special occasion cards for birthdays, anniversaries, etc. for year 	5 <ul style="list-style-type: none"> Schedule all family salon appointments for year Create & prioritize home repair list 	6 <ul style="list-style-type: none"> Inventory, purge & organize medications & supplements. Call in Rx refills to pharmacy 	7/8 Sat - Time for a Family outing or daytrip? Sun = REST
9 <ul style="list-style-type: none"> Schedule 1 – 2 date nights per month & arrange child care Clean out & wash car 	10 <ul style="list-style-type: none"> Car oil change (& air filter) Check car tires 	11 <ul style="list-style-type: none"> Set up box/basket w/ cards, pens, stamps, etc. Replace AC & fridge filters 	12 <ul style="list-style-type: none"> Create & prioritize "special project" lists for home, work, hobbies, etc. 	13 <ul style="list-style-type: none"> Check smoke & carbon monoxide detectors; replace batteries. Time for a date night?	14/15 Sat - BIG Project Day?? Sun = REST
16 Today's Top Three: 1. _____ 2. _____ 3. _____	17 Today's Top Three: 1. _____ 2. _____ 3. _____	18 Today's Top Three: 1. _____ 2. _____ 3. _____	19 Today's Top Three: 1. _____ 2. _____ 3. _____	20 Today's Top Three: 1. _____ 2. _____ 3. _____	21/22 Sat - Time for a Family outing or daytrip? Sun = REST
23 Today's Top Three: 1. _____ 2. _____ 3. _____	24 Today's Top Three: 1. _____ 2. _____ 3. _____	25 Today's Top Three: 1. _____ 2. _____ 3. _____	26 Today's Top Three: 1. _____ 2. _____ 3. _____	27 Time for a date night?	28/29 Sat - BIG Project Day?? Sun = REST
30 Today's Top Three: 1. _____ 2. _____ 3. _____	31 Today's Top Three: 1. _____ 2. _____ 3. _____	Future events / Things to remember:			